

SYCSA EMERGENCIES WORK INSTRUCTIONS 5

Directions for emergencies (**Actions cards, Trump, red flag are in the Emergencies box in the Clubhouse wall First Aid cupboard**)

<u>Clubhouse</u>	<u>Injury onshore</u>	<u>Incident on water</u>	<u>Clearing the water</u>
E.g. fire/gas	Advise SI	Safety boat crew/Instructor to assess the injury and administer First Aid if necessary.	Repeatedly sound 3 blasts of a horn/whistle until all sailors are aware. This may be supplemented by other means e.g. use of radio/raise red flag
Advise SI	Galley crew/SI to advise First Aider	Safety boat crew/Instructor liaise with SI	All boats to come ashore to the designated safe landing area (to be advised by SI)
Evacuate clubhouse	Clear clubhouse if necessary	Safety boat crew to effect return of casualty to shore if necessary	De-rig to make boats safe
Take enrolment list/ register with you	First Aider to assess injury	Ring 999 if the injury warrants further actions	Instructors gather sailors together and account for their students
Ring 999	Administer First Aid	Send 2 spotters to meet emergency vehicles at Durleigh Rd entrance	Instructors to contain students in safe environment onshore and await further instruction
Send 2 spotters to meet emergency vehicles at Durleigh Rd entrance gate	Ring 999 if the injury warrants further actions	First Aider to monitor casualty	
Assemble by road entrance gate	Send 2 spotters to meet emergency vehicles at Durleigh Rd entrance	Volunteer may go with casualty to hospital if appropriate	
Account for people onshore	First Aider to monitor casualty	Clear water if necessary	
	Volunteer may go with casualty to hospital if appropriate	Record details in Accident Book	
Clear water if necessary	Clear water if necessary		
	Record details in Accident Book		

Follow up procedure

As soon as possible and where appropriate, the SI is to inform Parents, SYCSA Principal (who will inform RYA), Durleigh Sailing Club Commodore, Wessex water warden.

Principal to ensure casualties progress is followed up.

Principal Peter Upton	Reviewed January 2020
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