

SYCSA- Corona Virus policy, risk assessments and additional work instructions

This document is to be used in conjunction with existing SYCSA policies, risk assessments and work instructions.

Policy

1. No person who has symptoms or any reason to suspect they may have been in contact with a carrier of the virus should attend the club. If you are contacted by the track and trace team and awaiting the result of a test, do not attend the club.
2. SYCSA will follow any current government and RYA guidelines in relation to Covid -19
3. SYCSA will keep volunteers, participants and their families informed of measures being adopted to give all reassurance and the confidence to participate.

Risk Assessments of activities in relation to transmission of Covid-19

ACTUAL SITE SPECIFIC RISK ASSESSMENT:	ASSESSMENT OF RISKS		
	LIKELIHOOD:	SEVERITY	OVERALL RISK
Activity	L	S	R
1. Access/Egress	2	4	8
2. Registration	n/a		
3. Boat collection, rigging and derigging (sail)	2	4	8
4. Boat collection, setting up and derigging (Power)	2	4	8
5. SI brief / debrief - Instructors	1	4	4
6. Launching, sailing & recovering (sail)	2	4	8
7. Launching, sailing & recovering (power)	2	4	8
8. Onshore Teaching	1	4	4
9. (Galley)/Clubhouse Activities	3	4	12
10. Maintenance	1	4	4
<u>Further Control Measures</u>			
<ol style="list-style-type: none"> 1. –One person to lock/lock all gates. Sanitise before after. Social distancing policy 2. Currently n/a 3. Social distancing, 4. Social distancing, boat washing 5. Social distancing 6. Social distancing, boat washing 7. Social distancing, boat washing 8. Social distancing, 			

<p>9. Social distancing, additional cleaning 10. Social distancing</p>			
ACTUAL SITE SPECIFIC RESIDUAL RISK ASSESSMENT:	ASSESSMENT OF RESIDUAL RISKS		
	LIKELIHOOD:	SEVERITY	OVERALL RISK
HAZARDS	RL	RS	RR
1. Access/Egress	1	4	4
2. Registration			
3. Boat collection, rigging and derigging (sail)	1	4	4
4. Boat collection, setting up and derigging (Power)	1	4	4
5. SI brief / debrief - Instructors	1	4	4
6. Launching, sailing & recovering (sail)	1	4	4
7. Launching, sailing & recovering (power)	1	4	4
8. Onshore Teaching	1	4	4
9. Galley/Clubhouse Activities	1	4	4
10. Maintenance	1	4	4

Additions to Work Instructions

<p>1. Access/Egress</p> <p>One person to unlock all gates and stores on arrival including fuel store. Use gloves/sanitise locks before opening. Wash hands /sanitise locks, chains and touch points after task is completed. Park well spaced and make use of field as appropriate. Maintain social distancing at all times All arrivals should wash /sanitise hands on arrival. Arrive in suitable clothes/ change in car park</p> <p>*** Communal Buoyancy aids- should not be used *** until procedure is agreed for safe sanitising</p>
<p>2. Registration</p> <p>Currently not applicable</p>
<p>3. Boat collection, rigging and derigging (sail)</p> <p>Collect own boat, own spars and foils from store maintaining social distancing. Choose rigging area suitable distance from others allowing space for others/boats to pass by.</p>

Spray boat with soap solution before derigging, rinse off avoiding spray/splashes allow to dry if possible before stowing.

4. Boat collection, setting up and derigging (Power)

Collect own boat/ if help required maintain social distancing

Choose rigging area suitable distance from others allowing space for others/boats to pass by.

Spray boat with soap solution before derigging, rinse off avoiding spray/splashes allow to dry if possible before stowing.

Ensure face covering are available (and visors if required are sanitised).

5. SI brief / debrief – Instructors

Maintain social distancing. Briefing to be held outside.

6. Launching, sailing & recovering (sail)

Consider social distancing before moving to slipway, on slipway. When boat is afloat, move off slipway to maintain distancing on foreshore.

Instructor/beachmaster to sanitise trailer handles after launch

7. Launching, sailing & recovering (power)

Consider social distancing before moving to slipway, on slipway. When boat is afloat, move off slipway to maintain distancing on foreshore.

Powerboat crew to sanitise trailer handle after launch.

When powerboat is about to come into close contact with a dinghy, the crew should sanitise hands and must wear ppe (face mask/visor).

After contact with dinghy (eg assisting with capsized recovery) **all occupants** of the powerboat should apply hand sanitiser. Visors to be sanitised before/ after use

8. Onshore Teaching

Maintain social distancing. Briefing to be held outside. Minimise this activity

9. (Galley)/Clubhouse Activities

Clubhouse is open for use of toilets.

If toilet is in use, wait in designated area in changing room, if this is occupied, wait outside.

Wipe down areas of contact using sanitizer and/or antiseptic wipes and dispose of them safely.

Wash hands well before leaving changing room, use paper towels where possible and avoid touching any surfaces in transit.

End of day- clean surfaces – sinks/taps/toilets with suitable material (disinfectant /dilute bleach)

10. Maintenance

Minimise this activity, maintain social distancing

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